

Canadian Workplace Integration

Course Description

Canadian Workplace Integration provides information about adapting to Canadian workplace culture. Topics include: how to adapt, the importance of communication styles, how to expand soft skills, using cultural communication, working with differences and understanding power dynamics in the Canadian workplace.

Course Objective

To provide information for immigrants preparing for the workplace

Method of Instruction

Self-directed study; online

Course Topics

- How to Adapt
- Communication styles
- Expanding Soft Skills
- Cultural Communication
- Working with Differences
- Understanding Power Dynamics
- Sensitive Workplace Norms



Time Required

12-24 hours

Technology Required

- Latest version of one of the following browsers is recommended: Firefox, Safari, Google Chrome, Internet Explorer
- Email: Outlook Express / Outlook / browser based package, i.e. (Gmail, Hotmail, Yahoo)
- Operating System: Windows XP or higher, Mac OS X or higher
- Latest version of Java and Adobe Flash
- Headset or Speakers
- PDF reader (such as Adobe Reader)
- High speed internet access

Participant Criteria

Recommended Language Level: Canadian Language Benchmarks (CLB) 6 or higher (Intermediate)
General/Academic IELTS – 5.5+ in all skill areas

Evaluation

Upon completion of the course, clients are asked to complete an online evaluation.