

Application Form 2026-2027

Learning & Employment Advancement Program (LEAP)

Interest in training: ☐ *Standard First Aid (preparation training) ☐ *Health & Safety (preparation training) ☐ Customer Service		Preferred training days: ☐ Monday -Friday ☐ Saturday		Preferred training hours: ☐ Morning (starting from 9am) ☐ Early afternoon (12pm-5pm) ☐ Evening (5pm-9pm)	
Gender ☐ Female ☐ Male ☐ Other ☐ Not Disclose ☐ Unknown		Last Name		First Name	
Address				City, Province, Postal Code	
Cell Phone Number		Home Phone Number		Email address	
What is your status in Canada? ☐ Permanent and Temporary Residents/ Refugee					
Home country				Mother tongue(s)	
How long have you been in Canada? ☐ 0-2 months ☐ 3-6 months ☐ 7-12 months ☐ 1-2 years ☐ More than 2 years				What is your age range? ☐ 18-34 ☐ 35-54 ☐ 55+ ☐ Unknown	
What are your English communication skills at CLB level? (CLB 3-6)					
What schooling level did you achieve? ☐ No schooling ☐ Grades 1-6 ☐ Grades 7-9 ☐ Some High School or High School Grad ☐ Some Post-Secondary ☐ Post-Secondary Graduate ☐ Special Education ☐ Unknown Education history					
Are you currently working? ☐ Yes ☐ No					
Industry:			Position:		
Company name:			Work schedule:		

If yes, what is the range of your hourly income?

- | | |
|---|--|
| ☐ \$15.00- \$16.00 | ☐ \$21.01 - \$25.00 |
| ☐ \$16.01- \$18.00 | ☐ More than \$25.01 |
| ☐ \$18.01- \$21.00 | |

How many members of your family live with you?

- | | |
|---------------------------------------|----------------------------------|
| ☐ I live alone | |
| ☐ 2-3 | Number of minors (-18 years old) |
| ☐ 4-5 | Number of minors (-18 years old) |
| ☐ 6 or more | Number of minors (-18 years old) |

Your expectations of this program are:

- ☐ Learner will develop and strengthen their English language skills in preparation for participation in workplace safety/training courses.
- ☐ Learner will build their knowledge about workplace safety/training content and gain confidence in their ability to demonstrate their knowledge in a test environment.
- ☐ Learners will become familiar with, or further strengthen their understanding of, the expectations, behaviours, and routines of learning in a structured Canadian learning environment.
- ☐ Learner will recognize themselves as capable learners, actively engage in the learning process, and build confidence to successfully transition into the labour market and/or further employment support programs.

Learning & Employment Advancement Program (LEAP) POLICY:

**Join the free Learning & Employment Advancement Program (LEAP) at CCIS and build your English language skills, workplace vocabulary, and confidence to prepare for employment-focused training and certification courses such as Standard First Aid, Health & Safety, and Customer Service. Standard First Aid and Health & Safety are introductory training courses (they are free and are intended to familiarize you with the terminology and prepare you for paid training and certification).*

Certificates will be issued by CCIS once the following training goals have been accomplished:

- ✓ 75% attendance and active participation in class
- ✓ A satisfactory accomplishment of evaluations and assignments delivered by the instructor.
- ✓ Instructors' assessment.

I, _____ hereby do understand and accept the Program's policies above; and I also declare that the provided information is true.

Signature: _____ Date: _____